



1292 Kawagama Lake Rd., Dorset ON, P0A 1E0 705-766-2263 [chantal@timbrmart.on.ca](mailto:chantal@timbrmart.on.ca)

JOB APPLICATION – RETAIL SALES CLERK

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Dorset Tim-Br Mart in Dorset, Ontario, is hiring for a permanent part-time position. Hours would fluctuate seasonally, from under 25 hours in the winter months and over 25 hours in the spring/summer months. Saturday's required, hours of operation are 8am-5pm, closed on Sunday's.

Duties include:

- answering phones
- customer service
- stocking
- developing knowledge of home improvement products
- maintaining clean working environment
- create innovative displays for new product assortments
- mixing paint
- manage multi-tasks; ie. Cashing customers out, answering phones, taking messages.

Skills Required:

- completion of High School
- computer literacy imperative
- some home improvement knowledge
- ability to work well with others
- proficiency in customer service

